

**HANOVER TOWNSHIP**  
**BOARD OF COMMISSIONERS**  
**APRIL 9, 2018**  
**\*\*MINUTES\*\***

The Hanover Township Board of Commissioners conducted a public meeting on April 9, 2018 at the Municipal Building, 1267 Sans Souci Parkway, Hanover Township, Luzerne County, Pennsylvania. The Chairman called the meeting to order at 7:00 PM.

**PRESENT:** Commissioners George Andrejko, Albert Bagusky, George Bowers, William Howatt, Ronald Krushnowski, Jeffrey Lewis, Russell Davis.

Mr. Witinski, Holly Street, Hanover Township addressed the Board regarding Holly Street. He said 250 feet of the road is a mud pit.

**DEPARTMENT REPORTS**

**SECRETARY'S REPORT**

Motion by Andrejko, secc. Lewis that the Secretary's Report for the month of March 2018 be accepted and filed. The report indicated that Executive Sessions of the Board were conducted on March 5, 2018 and March 12, 2018 to discuss personnel and possible litigation. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**MANAGER'S REPORT**

Motion by Andrejko, secc. Lewis that the Manager's Report for the month of March 2018 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**DEPARTMENT REPORTS**

Motion by Andrejko, secc. Lewis that the reports from the Police, Road, Sewer, Fire Department, Code Enforcement Office and Health Officer for the month of March 2018 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**TREASURER'S REPORT**

Motion by Andrejko, secc. Lewis that the Treasurer's report for the month of March 2018 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**MINUTES OF MEETING OF MARCH 12, 2018**

Motion by Andrejko, secc Lewis that the minutes of the meeting of March 12, 2018 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

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### **LIST OF BILLS**

Motion by Andrejko, secc. Lewis that the list of bills for the month of March 2018 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

### **PRIOR APPROVAL OF BILLS**

Motion by Andrejko, secc. Krushnowski that the proper officers are authorized to pay payroll and those bills at a discount or that accrue a penalty between meetings. Bills paid by this procedure will be presented at the next meeting. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

### **COMMUNICATIONS**

Motion by Andrejko, secc. Lewis that the communications for the month of March 2018 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

### **HIRING – TEMPORARY LABORERS**

Motion by Andrejko, secc. Krushnowski that Ben Hultz, Dillon Ropetski, Marc McEvoy, Richard Colarusso, Patrick Wallace & Thomas Tryba be hired as a temporary laborer in the Public Works Department effective April 15, 2018 to May 15, 2018 at a rate of \$12.00 per hour for a maximum of twenty eight (28) hours per week. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

### **HIRING – TEMPORARY FIRE TRUCK DRIVERS**

Motion by Lew, secc. Krushnowski that Raymond Masher, John Marczak, Dwayne Taggart, Dan Wegrzynowicz, Robert Williams, John Engleman, Sean Reilly, Bill McDaniels and Dan Harkenreader be hired as temporary as needed drivers in the Hanover Township Fire Department at the North Station, South Station and Headquarters effective April 15, 2018 to May 15, 2018 at a rate of \$12.00 per hour for a maximum of twenty (28) hours per week, per individual. Total of all combined temporary as needed drivers shall not exceed ninety (90) hours per week. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

### **AUTHORIZATION – SPRING CLEAN, PAPER SHREDDING EVENT AND E-CYCLING EVENT.**

Motion by Lewis, secc. Krushnowski to authorize the Hanover Township 2018 Spring Clean Up, Paper Shredding and E-Cycling events along with advertising and hiring of qualified Luzerne County Solid Waste Department vendors to assist with holding these for reimbursement purposes. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

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**AUTHORIZATION – PURCHASE OF EQUIPMENT FOR THE SOUTH VALLEY COUNCIL OF GOVERNMENT THROUGH A LOCAL SHARE GAMING GRANT**

Motion by Lewis, secc. Krushnowski to authorize the following purchases: 1- Case SR 270 Skid Steer in the amount of \$53,220.96, one Palladin Planer attachment in the amount of \$18,664.80 and one Sweepster 72 inch broom attachment in the amount of \$6,176.60 from Groff Tractor & Equipment through COSTARS contract #4400016731 with delivery and adding of a rotating beacon by Medico Industries in the amount of \$2,400.00. Also, 1 - 2018 F-250 XL with a Knapheide Service Body up fit from New Holland Auto Group through COSTARS contract #25-117 in the amount of \$33,612.00. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**AUTHORIZATION – PURCHASE OF EQUIPMENT FOR THE SOUTH VALLEY COUNCIL OF GOVERNMENT THROUGH A LOCAL SHARE GAMING GRANT**

Motion by Lewis, secc. Krushnowski to authorize the purchase of the following equipment: 1 – Topcon Auto Leveling System in the amount of \$27,250.00, 2 – 10 foot power cables in the amount of \$1,263.47, 2- 12 inch auger extensions in the amount of \$3,190.00 and 2 – 24 inch screed extensions in the amount of \$6,566.67 from Medico Industries. All purchases are based on review and final approval of the Township Solicitor. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**RATIFYING CHAIRMANS ACTION - HANOVER TOWNSHIP INSURANCE POLICY RENEWALS**

Motion by Lewis, secc. Krushnowski to ratify the Chairman's action that the quotes received from Joseph J. Joyce Associates, Insurance Agent, for the following 2018/2019 insurance policies be approved. Policies are effective March 24, 2018 to March 24, 2019.

1. Property, Inland Marine & Equipment Breakdown	\$ 20,692.00
2. General Liability	\$ 46,249.00
3. Automobile	\$ 44,280.00
4. Crime	\$ 756.00
5. Workers Compensation	\$191,704.00
<b>TOTAL</b>	<b>\$303,681.00</b>

The Terrorism Insurance Provision is rejected.

On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

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**INVOICES – BORTON LAWSON ENGINEERING**

Motion by Lewis, secc. Krushnowski to authorize the payment of Township Engineer Borton Lawson Invoices referenced as 2018 – 09 through 18 for various projects including Knox Street stormwater line project, paving projects, municipal doors project, LSA grants and other projects in the amount of \$28,506.90. These will be paid through various funds and grants including from the Sewer Fee Account and Special Projects Fund. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**INVOICE – BHW INSPECTIONS, LLC**

Motion by Lewis, secc. Krushnowski to approve Invoice No. H18003 in the amount of \$1,038.75 to BHW Inspections, LLC for plan examinations on several projects within Hanover Township. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**REQUEST TO ATTEND TRAINING – 2018 PSATC ANNUAL CONFERENCE**

Motion by Lewis, secc. Krushnowski to approve the request from Township Manger Sam Guesto to attend the Pennsylvania State Association of Township Commissioner’s Annual Conference in Barret Township, PA from June 21-24, 2018 at a cost for training of \$1,195.00. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**REQUEST TO ATTEND TRAINING – CHIEFS OF POLICE ASSOCIATION**

Motion by Bower, secc. Andrejko to approve the request from Police Chief Albert Walker to attend the Chiefs of Police Association Training Conference in Pocono Manor, PA from June 17th to June 20th. Total cost of training is \$913.50. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**APPROVAL – AWARD OF LIQUID FUELS PAVING PROJECT**

Motion by Bowers, secc. Andrejko that based on the recommendation of the Township Engineer, that Pennsy Supply be awarded the Liquid Fuels Paving Project bid for the following streets: David Road and Shawnee Street in the amount of \$205,577.00. This project will be paid through the Liquid Fuels Fund. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**APPROVAL – AWARD OF MULTI MODAL PAVING PROJECT**

Motion by Bowers, secc. Andrejko that based on the recommendation of the Township Engineer, that Pennsy Supply be awarded the Multi Modal Paving Project bid for the following streets: Garrahan Street and Scureman Street in the amount of \$228,083.00. This Project will be paid through a PA Multi Modal Grant. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**APPROVAL – AWARD OF SOLOMON CREEK SANITARY INTERCEPTOR PROJECT**

Motion by Bowers, secc. Lewis that based on the recommendation of the Township Engineer, that Mobile Dredging & Video Pipe, Inc., be awarded the Interceptor Cleaning & Inspection Project bid in the cumulative amount of \$172,795.25. This project will be paid through a LSA Gaming Grant. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**ADD ON MOTION – AMBULANCE ASSOCIATION**

Motion by Lewis, secc. Krushnowski to approve the request from the Hanover Township Ambulance Association to utilize the Preston Fire House during construction of their new headquarters. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**ADD ON MOTION – SALE OF VEHICLE**

Motion by Lewis, secc. Krushnowski to authorize the sale of the 2006 KME Rescue Truck to Brindlee Mountain Fire Apparatus, Union Grove, Alabama, in the high bid amount of \$75,000. These funds will be utilized to pay on the loan for the recently purchased rescue. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**ADD ON MOTION – SPCA**

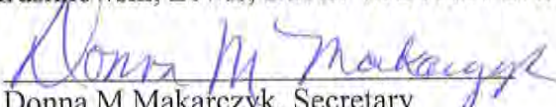
Motion by Lewis, secc. Krushnowski to authorize our Solicitor to contact the Luzerne County SPCA to reach an agreement on final contract language for a 5 year agreement to accept animals from Hanover Township. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**ADD ON MOTION – LABORERS**

Motion by Andrejko, secc. Bagusky to accept the voluntary separation of Dillon Ropietski and to hire Richard Colarusso contingent upon his successful background check to the position of laborer in the road department effective April 23, 2018. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**ADJOURNMENT**

Motion by Lewis, secc. Andrejko to adjourn the meeting. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

  
Donna M Makarczyk, Secretary